

REGISTRATION FOR FELONY/MISDEMEANOR PANEL

Please Print

Name: _____ Supreme Court No. _____ Year Admitted _____

Mailing Address: _____

Office Address: _____

Contacts: Office: _____ Fax: _____ Cell: _____

Email: _____ Home: _____

I hereby agree to notify the Law Office of the Public Defender in writing of any change in my contact information, liability insurance, and/or in my personal or professional status that would affect my qualifications to serve as appointed counsel.

I understand that my participation as a panel attorney is at the discretion of the Public Defender. My participation may be terminated at any time. Any misrepresentation or undisclosed change to the following information may result in my immediate removal.

I hereby agree that pursuant to Regulation III (5) Insurance Compliance, that while accepting any appointed counsel assignments in Common Pleas Court or Municipal Court that I will retain and maintain malpractice insurance of at least \$100,000 per occurrence and \$300,000 aggregate. Further, I agree to provide a copy of Insurance Declaration page to the Office each and every year. My current malpractice insurance carrier is: Carrier _____ Policy No.: _____

I have practiced criminal law in Hamilton County for _____ years and for a total of _____ years. During the course of my legal career, I obtained the following experience in:

EXPERIENCE

Please check all that apply.

CAPITAL CASES

(1) **Lead Trial Counsel** _____ (2) **Trial Co-Counsel** _____

Lead Trial Counsel

- At least five years' criminal litigation experience
- and
- Experience as lead counsel for the defense in jury trial of at least one capital case OR experience as co-counsel for the defense in jury trial of at least two capital cases
- and
- Within 10 years preceding appointment, I have experience as lead counsel in jury trial of at least one murder or aggravated murder case OR within five years preceding appointment, experience as lead council in three aggravated or first or second degree felony jury trials
- and
- Must meet qualifications of Supreme Court Rules for Appointment of Counsel in Capital Cases (formerly Rule 20)
- and
- Must appear on list of attorneys qualified to accept appointments in capital cases promulgated by the Commission on Appointment of Counsel in Capital Cases (formerly Rule 20 Commission)
- or
- Must have a waiver of pre-qualification issued by the Commission on Appointment of Counsel in Capital Cases (formerly the Rule 20 Commission)

Trial Co-Counsel

- At least three years' of criminal litigation experience
- and
- Within 10 years' preceding appointment, I have experience as co-counsel in one murder or aggravated murder jury trial OR within five years preceding appointment, experience as lead counsel in one first or second degree felony trial OR within five years preceding appointment, experience as lead or co-counsel in at least two felony jury or civil trials
- and
- Must meet qualifications of Supreme Court Rules for the Appointment of Counsel in Capital Cases (formerly Rule 20)
- and
- Must appear on list of attorneys qualified to accept appointments in capital cases promulgated by the Commission on Appointment of Counsel in Capital Cases (formerly the Rule 20 Commission)
- or
- Must have a waiver of pre-qualification issued by the Commission on Appointment of Counsel in Capital Cases (formerly Rule 20 Commission)

Please list the name(s) and case number(s) for the most recent death penalty case and the 5 most recent felony cases where you served as counsel:

Further, I have experience in the following areas:

(2) Where the defendant is charged with murder or aggravated murder without specifications or any felony that carries potential sentence of life imprisonment, I possess: (Please check all that apply)

- At least five years' experience in criminal law
and
 Within 10 years preceding appointment, experience as lead trial counsel in five felony jury trials, at least three of which involved felony charges of the 1st and 2nd degree OR as lead counsel in three jury trials, at least one of which was a 3rd degree felony and as co-counsel in five additional jury trials, at least three of which are 1st and 2nd degree felonies
and
 Within two years prior to appointment, minimum 12 hours CLE in criminal practice and procedure

Please list the name(s) and case number(s) for the most recent jury trial and the 5 most recent cases where you served as counsel:

(3) Where the defendant is charged with a felony of the first degree or second degree, other than murder or aggravated murder, I possess: (Please check all that apply)

- At least three years' experience in criminal law
and
 Within 10 years preceding appointment, experience as lead trial counsel in two criminal jury trials, at least one of which involved felony charges OR as lead counsel in one felony jury trial and as co-counsel in two additional jury trials
and
 Within two years prior to appointment, minimum 12 hours CLE in criminal practice and procedure

Please list the name(s) and case number(s) for the most recent jury trial and the 5 most recent cases where you served as counsel:

(4) Where the defendant is charged with a felony of the third degree, I possess: (Please check all that apply)

- At least one-year experience in criminal law
and
 Within six years preceding appointment, experience as lead trial counsel in at least one criminal jury trial OR as co-counsel in at least two jury trials
and
 Within two years of appointment, minimum 12 hours CLE in criminal practice and procedure

Please list the name(s) and case number(s) for the most recent jury trial and the 5 most recent cases where you served as counsel:

(5) Where the defendant is charged with a felony of the fourth or fifth degree, I possess: (Please check all that apply)

- At least one-year experience as a criminal attorney
and
 Prior experience as trial counsel or co-counsel in at least one jury trial and
and
 Prior completion of a training program on criminal practice and procedure which is certified for continuing legal education credit by the Ohio Supreme court commission on continuing legal education and approved for purposes of this section by the Ohio Public Defender, or
or
 Prior successful completion of a clinical legal education program focusing on criminal defense.
and
 Within two years prior to appointment, minimum 12 hours CLE in criminal practice and procedure

Please list the name(s) and case number(s) for the most recent jury trial and the 5 most recent cases where you served as counsel or program(s) attended over the last two years:

(6) Where the defendant is charged with a Felony OVI, I possess: (Please check all that apply)

- At least one-year experience in criminal law
and
 Completed at least six hours of continuing legal education, certified by the Ohio Supreme Court Commission on continuing legal education, focused OVI practice and procedure, *within the last 2 years*

(7) Where the defendant is charged with a misdemeanor, I certify that I have: (Please check all that apply)

Completed the minimum of six hours of continuing legal education, certified by the Ohio Supreme Court Commission on continuing legal education, in criminal practice or procedure, *within the last 2 years.*

or

Prior completion of a New Lawyers Training program including topics on criminal practice and procedure which is certified for continuing legal education credit by the Ohio Supreme Court commission on continuing legal education

or

Prior successful completion of a clinical education program focusing on criminal defense.

One Year experience as an attorney.

Where the defendant is charged with a Misdemeanor OVI

Completed at least six hours of continuing legal education, certified by the Ohio Supreme Court Commission on continuing legal education, focused OVI practice and procedure, *within the last 2 years*

Please list the name(s) and case number(s) for the 5 most recent cases where you served as counsel or program(s) attended over the last **two** years: _____

(8) The Law Office of the Hamilton County Public Defender maintains a misdemeanor rotation panel for attorneys who are willing to accept (1) cases that are conflicts and (2) cases that require the appointment of attorneys in Room A when the volume on the docket exceeds the number of cases our staff can represent *

I ask to be placed on the Misdemeanor Panel accepting assignments for the conflict cases.

I ask to be placed on the Misdemeanor Panel accepting assignments for overflow cases in Room A as needed.

I do not wish to be placed on the Misdemeanor Panel.

***Assignments in Room A are on an on-call basis and may only be made the morning of the appointment with a few hours' notice.**

Based upon the foregoing, I believe I am qualified and should be categorized for the following categories:

Aggravated Murder with Specifications

Lead Counsel

Co-counsel

Felonies: 1-2

Felonies 3

Felonies 4-5

Other Homicides

Misdemeanors

I would like to participate in the mentoring program either as a mentor _____ or mentee _____. (check one)

I understand and agree that if I am assigned a case wherein the Grand Jury returns an indictment raising the level of the case to a status exceeding my qualifications, I will report said fact to the Law Office of the Public Defender and request assistance. Please check: I agree _____

I understand that vouchers are to be submitted 30 days of case termination and that each voucher must be accompanied by an executed affidavit of indigency in order to receive payment. Failure to submit the voucher in timely fashion will result in a 50% reduction in the fee. Please check: I understand _____

I understand and agree that once assigned a client charged with a felony, I shall remain counsel for that client on the felony(s) and any related misdemeanors. Should the grand jury return an indictment reducing the felony(s) charge(s) to misdemeanor(s) I shall continue my representation. Please check: I agree _____

I am/have been the subject of an ethical grievance/disciplinary/contempt proceeding in connection to my professional license. Please check: True _____ False _____. If true, please attach a detailed explanation of the proceedings and outcome.

I agree to make myself available to have my picture taken to be maintained in an inter-office directory of panel and contract attorneys. I agree _____.

I have been provided a copy and have read the Standards, Guidelines, and Regulations of the Law Office of the Hamilton County Public Defender and by my signature below do hereby agree to adhere to same.

I have read and understand the Attorney Qualifications established for appointed counsel as set out O.A.C. 120-1-10 and agree that I am in compliance with the training and experience listed there in.

Attached to this REGISTRATION, I am submitting the required documentation (see below)

- Copy of letterhead/lease verifying location of law office
- Copy of Continuing Legal Education (CLE) transcript indicating hours completed
- Copy of Insurance Policy Declarations page verifying amount and nature of professional liability insurance.
- Copy of Attorney Registration Card, front and back, verifying current registration for active status with the Supreme Court of Ohio.

Name (please print)

(Signature)

(Date)

(Approved)

(Date)

Qualified for: _____
